

MINUTES OF THE MEETING OF
THE TOWN BOARD OF COMMISSIONERS
TOWN OF WILLIAMSTON, NC

January 9, 2017

The Board of Commissioners of the Town of Williamston met in regular session on Monday, January 9, 2017 at 5:30 p.m. in the Assembly Room at Town Hall.

PRESENT Mayor: Joyce Whichard-Brown
Commissioners: Mayor Pro Tem Al Chesson, Ronell Rodgers, William Coffield and Junious J. Horton
Interim Town Administrator: Brent Kanipe
Human Resources Administrator: Martha-Brown Lilley

ABSENT None

CALL TO ORDER AND INVOCATION

The Mayor called the meeting to order and welcomed everyone. Commissioner Chesson led the pledge of allegiance. Commissioner Knox offered the invocation.

AGENDA APPROVED AS AMENDED

The Mayor asked if there were any adjustments to the Regular Agenda or if the Board wished any items to be removed or added to the Regular Agenda or the Consent Agenda. *It was moved by Commissioner Chesson, seconded by Commissioner Horton and unanimously passed to approve the regular agenda and consent agenda as presented.*

PUBLIC HEARINGS

Downtown Urban Redevelopment Grant

The Interim Town Administrator reported that it is an application requirement of the Community Development Block Grant for Downtown Redevelopment grant that the town is to hold two public hearings. This is the second of two required public hearings. The purpose of the public hearing is to explain the CDBG-Downtown Redevelopment grant, which will provide funding for up-fit and renovation of properties located at 110 Washington Street, 420 S. Haughton Street, and 111 W. Main Street. The first building, constructed in 1910 and vacant for the past two years, will house Patriot House Coffee Shop. The second building, constructed in 1947 and vacant for the past four years, will house the administrative offices of Northeast construction Services. The third building, built in 1901 and vacant for the past year due to damage from an electrical fire, will house Mitchell's Photography, its previous occupant. Funds will be used to replace and repair roofing, electrical, plumbing and HVAC systems, and build handicapped-accessible bathrooms and other items deemed necessary for the buildings. A \$335,000 loan will support the reuse of three vacant buildings in downtown Williamston. The local contribution from different sources will be \$52,500. The \$335,000 loan represents 86.5% of the project costs. After the second hearing, all of the information will be forwarded to the CDBG office in Raleigh. There will be an environmental impact review that has been completed and will be submitted. Once the information is reviewed and deemed in order, the funds will be released. It is the Interim Town Administrator's recommendation that, due to the weather, the public hearing should be continued until Tuesday January 17, 2017 at 5:30 pm to provide additional opportunity for public input. The Patriot House Coffee Shop will be located on Washington Street and not serve alcohol. The Mayor asked for public comments and there were none. *It was moved by Commissioner Rodgers, seconded by Commissioner Chesson and unanimously passed to continue the public hearing and the Board of Commissioners Regular Meeting to January 17, 2017 at 5:30 pm.*

Citizen Input for Fiscal Year 2017-2018 Budget

The Interim Town Administrator reported that the public hearing for Citizen Input for fiscal Year 2017-2018 Budget is not a statutory requirement. The purpose of this hearing is to receive input from citizens in planning of the Fiscal Year 2017/2018 Budget for the Town of Williamston.

RECESSED

The Mayor declared the meeting recessed at 5:45 p.m. and to be continued on January 17, 2017 at 5:30 pm.

Submitted By:

Approved By:

Town Clerk

Mayor