

North Carolina Country Stampede 2017

Friday, September 28th – 5:00 p.m. – 10:00 p.m.

Saturday, September 29th - 10:00 a.m. – 10:00 p.m.

Main, Washington and Railroad Streets will be closed off at 12:00 noon on Friday to regular traffic so vendors can move in to set up their booths

Carolina Country Stampede Vendor:

The 21st Annual Carolina Country Stampede is set for **Friday, September 28 and Saturday, September 29, 2018**. The Stampede Committee is looking forward to a wonderful weekend packed with food, fun and lots of music.

We will be following the same format as the prior years with live entertainment on Friday night and all day Saturday.

Returning vendors must return their application by May 31, 2018 if they want their space from last year guaranteed.

We are offering a discount to any vendors who are willing to be located on Grab All Street (the portion of Washington Street between The Martin County Arts Council building and Marco Hi Fi Company. See attached map.) Since this street is short and narrow, only a limited number of spaces are available.

The application will have two prices – one price for Main Street and another lower price for Grab All Street. Please make sure you mark the appropriate block on the application for the street you wish to be located. Please call to confirm the availability of spaces on Grab All Street before mailing application. We cannot hold a space by telephone, so you must return application with payment ASAP after confirming its availability.

Enclosed you will find your vendor application, contract and hold harmless statement. The sooner we receive your application the better your location will be. We will not hold a booth space by telephone. Please send in your application as soon as possible. **If you are a food vendor, you must call in advance to see if your food product will be allowed and return your application within 30 days of calling in your items. On the 31st day, we will free up that item for other vendors. Remember we only allow two of the same chief food types.**

Please Note: *You will be mailed a receipt, a parking pass and your assigned booth number with a map approximately one week prior to the festival.*

All application forms are also available on the Town of Williamston's website www.townofwilliamston.com.

If you have any questions, please feel free to call Christina Craft at Williamston Town Hall at (252) 792-5142 Ext. 243

Sincerely,

Brent Kanipe
Stampede Committee Chairman

Application Check List: All of these items must be returned!

1. Vendor Registration Form – properly completed and signed. Please circle your booth type on this form.
2. Vendor Contract – signed.
3. Hold Harmless Statement or Certificate of Insurance – remember the hold harmless statement must be signed and witnessed.
4. Payment – make money orders out to **North Carolina Country Stampede**.

North Carolina Country Stampede 2017

September 28 & 29, 2018
Vendor Registration Form

Inquiries regarding vendor information should be directed to: The Town of Williamston, PO Box 464, Williamston, NC 27892 (252) 792-5142 or Fax (252) 792-2509.

All Martin County checks need to be made payable to: Carolina Country Stampede and mailed to the above address. (All applicants from outside Martin County must have a certified check or money order)

Booth Name _____ (as you want it to appear on signage)

Contact Name _____ Sales Tax No. _____

Address _____ City _____ State _____ ZIP _____

Phone _____ Cell Phone _____ Fax _____

E-mail Address _____ Did You Participate Last Year? _____

- Commercial Food Vendor 10' x 20' Booth Space (Main Street Location) @ \$ 275.00 = \$ _____
- Commercial Food Vendor 10' x 20' Booth Space (Grab All Street Location*) @ \$ 225.00 = \$ _____
- Civic Club/Non Profit Food Vendor 10' x 20' Booth Space (Main Street Location) @ \$ 200.00 = \$ _____
- Civic Club/Non-Profit Food Vendor 10' x 20' Booth Space(Grab All St. Location*) @ \$ 160.00 = \$ _____
- Non-Food, Merchandise Vendor 10' x 10' Booth Space(Main Street Location) @ \$ 125.00 = \$ _____
- Non-Food, Merchandise Vendor 10' x 10' Booth Space(Grab All St. Location*) @ \$ 75.00 = \$ _____
- Non-Food, Merchandise Vendor 10' x 20' Booth Space(Main Street Location) @ \$ 175.00 = \$ _____
- Non-Food, Merchandise Vendor 10' x 20' Booth Space(Grab All St. Location*) @ \$ 150.00 = \$ _____
- Handmade Crafts by Vendor Vendor 10' x 10' Booth Space (Main Street Location) @ \$ 50.00 = \$ _____
- Handmade Crafts by Vendor Vendor 10' x 20' Booth Space (Street Location) @ \$ 75.00 = \$ _____

- Electricity (110 regular- 1 receptacle/15 amp max)@ \$30.00(add this amount to your check or money order) = \$ _____

*Limited spaces available on Grab All Street. Please call to confirm availability before mailing application. Total \$ _____

Estimated amp use or description of what you will be using the electricity for: _____

IMPORTANT NOTE FOR ELECTRICITY USERS: Electricity is provided primarily for lighting. You will only be allowed the use of ONE receptacle with a 15 amp load. Receptacles are available on a first come first serve basis. You must specify on this registration form EXACTLY what you will be using electricity for and the approximate amp use. This will help with the over load of circuits that we have had in the past. Anything not listed above will not be permitted. The Town of Williamston Public Works will be inspecting the electrical use should a problem arise.

If you need to POWER ANYTHING other than lights, you must bring a generator and specify on the application you will be bringing one. Quiet generators are recommended. Please bring adequate extension cords and anything else that may be needed so the generator can be located in a place that is away from your booth space in the event that it is too loud or a nuisance to neighboring vendors.

If you are a food vendor and would like to donate some plates to the Town of Williamston Public Works employees please let us know what you would like to donate and how many _____. Thank You!

Use this area to describe in detail what products you will be selling and what your booth will look like. If you are a commercial vendor, using a tent or other large construction please give the approximate height. You may attach a picture if appropriate.

By sending in this registration form and signing the bottom, I agree to hold members of the N. C. Country Stampede Committee, the Town of Williamston and Williamston Downtown, Inc. harmless.

Signature of Responsible Party

Vendor Contract

Please read carefully and return with application to:

Town of Williamston, PO Box 464, Williamston, NC 27892

1. N.C. Carolina Country Stampede 2018, herein known as Stampede, will be held Friday, September 28th and Saturday, September 29th. This is an outdoor festival.
2. The Stampede Committee reserves the right to make all final decisions.
3. The Stampede Committee reserves the right to determine suitability and approval of all items entering festival grounds.
4. No alcoholic beverages will be allowed or sold during the festival.
5. The Stampede Committee reserves exclusive rights to the Stampede name and logo and use thereof and no items may be sold displaying logo without prior permission from the Stampede Committee.
6. A certificate of liability insurance form or the completed hold harmless statement must be returned with your application.

Rules and Regulations for All Vendors

1. Only those individuals who filled out a completed application, paid their fees, provided a certificate of liability or signed a hold harmless and received approval by the Stampede Committee will be allowed to display and sell.
2. Spaces are provided for the exclusive use of applicant and only for the activity approved by the Stampede Committee.
3. Booth space allocated will be 10' x 10' or 10' x 20'. Food booth spaces allocated will all be 10' x 20'. All booth structures must be within the confines of the allotted space. **No** tables, chairs, electrical cords, etc. will be provided. Exhibitors shall arrange food, art/craft/commercial booths so that it will not interfere or obstruct view of other booths. Spaces will be assigned to contribute to overall concept of festival. Fee covers the entire festival hours (Friday & Saturday).
4. Electricity is available for an additional fee. Availability is on a first come basis. The Fire Marshall and/or the Stampede Committee reserve the right to inspect and approve your equipment. You will be limited to one plug-in to a 110 regular outlet and a maximum of 15 amps.
5. Any exhibitor who needs to POWER ANYTHING other than lights must bring a generator and specify on the application they will be bringing one. Quiet generators are recommended. Please bring adequate extension cords and anything else that may be needed so the generator can be located in a place that is away from your booth space in the event that it is too loud or a nuisance to neighboring vendors.
6. Exhibitors are responsible for setting up their own booths. This is an outdoor festival, please come prepared to cover your merchandise in the event of rain.
7. The Stampede Committee reserves exclusive right to separate booths by types of Food/Arts & Crafts/Commercial Display and Non-Profit Organization and Commercial, as it feels is in the best interest of the festival.
8. All vendors will be furnished with one parking pass to be visibly displayed on the rearview mirror or dash. This pass will allow admittance to the vendor parking area. You will be mailed a map, entry permit and assigned a booth number prior to the festival.
9. All booths are expected to be attractive.
10. Silly string and poppers or any product of the same nature will NOT be sold during this event.
11. The sale of items that can release projectiles will NOT be sold during this event. Examples: slingshots, blowguns, or paint ball guns, etc. The Williamston Police Department will be enforcing this as well as the Stampede Committee.
12. Please help keep trash in proper receptacles. Vendors are responsible for putting their trash in the provided containers.
13. **Past food and novelty vendors must submit their applications by May 31, 2018 to secure their previous year booth space; after that date those booth spaces will be determined on a first come basis. All vendors must return your application forms by August 15th. Any applications received after August 15th must include a \$35 late fee. All applications must be received by September 15, 2018.**
14. No Refunds will be given.
15. The Stampede Committee will not hold any booth space without payment.
16. The Stampede Committee, the Town of Williamston Downtown, Inc. or any event sponsor are not liable for damages, injury or loss to any person or goods from any cause whatsoever. The Stampede and others listed cannot be held responsible for any claims for damage, injury or loss arising out of or in connection with use of space or grounds in this festival.
17. All sales end at 10 pm. Booths are to be vacated as soon as possible and absolutely no later than 11:30 pm.

Food Vendors

1. The Stampede Committee reserves the right to approve all foods. Only two booths offering the same type foods will be allowed. You may not sell any items that are not listed on your vendor application. The decision of the Stampede Committee will be final. All Food Vendors are required to abide by the rules and regulations developed by the Martin County Health Department and the Williamston Fire Chief.
2. It is your responsibility to have at all times an approved fire extinguisher inside your booth.
3. The Town of Williamston and the Committee will provide trash receptacles. Please help keep areas clean and free of debris.
4. No open fires are permitted in the festival area.
5. Waste Industries will provide a container for all brown water and grease disposal. No brown water or grease is to be poured into the storm water drains.

My signature on this festive rules form verifies that I have read and understand the foregoing contract of participation.

Print Name

Signature

Date

Keep this copy for your information

Hold Harmless Agreement

(If you do not have a certificate of insurance, this must be signed, witnessed and returned with your application. Applications will not be accepted without this.)

I, _____, a vendor at the North Carolina Country Stampede certify that I do not have an event insurance certificate. I agree to hold the Town of Williamston, Williamston Downtown, Inc., the N. C. Country Stampede Committee harmless for any injury or loss of any person or goods from any cause whatsoever. I also agree that the stated organizations cannot be held responsible for any claims for damage, injury or loss arising out of or in connection with the use of the space or grounds in this festival. I affixed my hand on this the _____ day of _____, 2018.

Signature of Responsible Party

Printed Name of Responsible Party

Witness Signature

Printed Name of Witness

Return this with your application