



Utility Accounts Specialist

Applicants are needed that can perform responsible administrative and fiscal clerical work in utilities billing, collections and customer service functions. Constant contact with public. Must possess good oral and written communication skills. High school graduate or equivalent with two years of college educations; or equivalent combination of advanced training and experience required. Benefits package offered.

Apply at Martin County NCWorks (formerly Employment Security Commission), 407 E. Blvd., Williamston, NC 27892 to include a resume and a NC State Application which can be downloaded at www.oshr.nc.gov/jobs/general.htm.

Applications and resumes will be accepted until October 26, 2015.

The Town of Williamston is an Equal Opportunity Employer